



कैपेक्सिल
CAPEXIL

**(Sponsored by Ministry of Commerce & Industry,
Government of India)**

“Vanijya Bhavan”, International Trade Facilitation Centre,
1/1 Wood Street, 3rd floor, Kolkata-700016

*Tel: 033 -2289-1721/22/23/25, *Fax: 2289-1724,
* E-mail: capexil@capexil.in *Web: www.capexil.com ,
*PAN: AAACC9959R, *CIN: U36900WB1958NPL023786



Ref: CAPEXIL/2016-17/TKB/e-Voting/800

IMPORTANT NOTICE

Friday, August 19, 2016

TO ALL MEMBERS OF CAPEXIL FOR THE FOLLOWING PANELS NAMELY:-

- (1) Animal By Products Panel,
- (2) Auto Tyres & Tubes Panel,
- (3) Bulk Minerals & Ores incl. Salt, Coal & Aluminium Metal Panel,
- (4) Glass & Glassware Panel and
- (5) Processed Minerals including Upgraded Ilmenite Ore Panel

Sub: Electoral Roll for the year 2016-17.

This is to inform you that election of the Panel representative for reconstitution of the Committee of Administration (CoA) is due for the year 2016-17. As you are aware that only an Ordinary Members shall have the right to vote and elect representative of the panel member at the Council's Committee of Administration by participation in Election via e-Voting in which they are primarily classified.

Panel-wise Electoral Roll for reconstitution of the Committee of Administration (CoA) for the year 2016-17 has been prepared and a copy of the same is available at the Head Office, Regional Offices of the Council. The same list has also been hosted on the Council's Website -www.capexil.com/www.capexil.org for information.

Members are requested to kindly check-up inclusion of their names in the concerned Electoral Roll and, in case, they find that their name has not been included in the concerned Electoral Roll even though they don't have any outstanding membership subscriptions for the previous years and they have also paid their membership subscription for the financial year (i.e. in the year of voting is held) on or before the 30th April and are continuing as members of the Council as well as furnished the self certified statement of their export turnover of CAPEXIL's products for the immediately three preceding financial years (i.e. for the F.Y. 2013-14, 2014-15 and 2015-16), particulars of membership subscription for the financial years 2015-16 and 2016-17 specifying Cheque/DD No./NEFT, Date, Amount etc on or before 25th July, 2016 in Annex -1 they may kindly send their objection immediately to the Council **by 22nd August, 2016, repeat 22nd August, 2016, 18.00 hours. by return mail to: objections@capexil.in**, failing which Electoral Roll will be treated as correct and no objection in this regard will be entertained in future. Similarly, if any eligible member finds that their contact details are not correct and/or any change is required in that regard, the same may also be notified to the Council not later than **22nd August, 2016, 18.00 hours.**

Please also note that in case of multiple Email ids, only first email id under "EMAIL" column of Electoral Roll (enclosed herewith) will be considered for sending the User Id & Password required for casting of votes towards aforesaid Election. In case member finds that the first email Id will be different, in that case member should notify the relevant email id by 22nd August, 2016, 18.00 hours.

Thanking you,

Yours faithfully,

Sd/-

T.K.Bhattacharyya
Executive Director,
CAPEXIL