



कैपेक्सिल  
CAPEXIL

(Sponsored by Ministry of Commerce & Industry Govt. of India)  
(वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार)

Registered & Head Office  
Vanijya Bhavan, International Trade Facilitation Centre, 1/1, Wood Street, 3rd Floor, Kolkata - 700 016  
Tel: +91-33-2289-1721/22/23/25, Fax: +91-33-2289-1724  
E-mail: capexil@capexil.in, Website : www.capexil.org / www.capexil.com CIN : U36900WB1958NPL023786

Ref: CAPEXIL/2019-20/SIX PANEL/e-Voting/ 167

Friday, July 26, 2019

**TO ALL MEMBERS OF CAPEXIL FOR THE FOLLOWING PANELS NAMELY:-**

- 1) Plywood & Allied Products Panel;
- 2) Cement, Cement Clinkers and Asbestos Cement Products Panel;
- 3) Ceramic & Allied Products including Refractories Panel;
- 4) Paper, Paper Board and Paper Products Panel;
- 5) Mfrd. Products of Carbon Graphite, Explosives and Accessories Panel; and
- 6) Ossein & Gelatine Panel

**Sub: Electoral Roll for the year 2019-20.**

This is to inform you that election of the Panel representative for reconstitution of the Committee of Administration (CoA) is due for the year 2019-20. As you are aware that only an Ordinary Members shall have the right to vote and elect representative of the panel member at the Council's Committee of Administration by participation in Election via e-Voting in which they are primarily classified.

Panel-wise Electoral Roll for reconstitution of the Committee of Administration (CoA) for the year 2019-20 has been prepared and a copy of the same is available at the Head Office, Regional Offices of the Council. The same list has also been hosted on the Council's Website [www.capexil.com](http://www.capexil.com) / [www.capexil.org](http://www.capexil.org) for information.

Members are requested to kindly check-up inclusion of their names in the concerned Electoral Roll and, in case, they find that their name has not been included in the concerned Electoral Roll even though they don't have any outstanding membership subscriptions for the previous years and they have also paid their membership subscription for the financial year (i.e. in the year of voting is held) on or before the 30th April and are continuing as members of the Council as well as furnished the self certified statement of their export turnover of CAPEXIL's products for the immediately three preceding financial years (i.e. for the F.Y. 2016-17, 2017-18 and 2018-19), particulars of membership subscription for the financial years 2018-19 and 2019-20 specifying Cheque/DD No./NEFT, Date, Amount etc on or before 15<sup>th</sup> July, 2019 in Annex -1 they may kindly send their objection immediately to the Council **by 29<sup>th</sup> July, 2019, repeat 29<sup>th</sup> July, 2019, 18.00 hours. by return mail to: [objections@capexil.in](mailto:objections@capexil.in) / [data@capexil.in](mailto:data@capexil.in)**, failing which Electoral Roll will be treated as correct and no objection in this regard will be entertained in future. Similarly, if any eligible member finds that their contact details are not correct and/or any change is required in that regard, the same may also be notified to the Council not later than **29<sup>th</sup> July, 2019, 18.00 hours.**

**Please also note that in case of multiple Email ids, only first email id under "EMAIL" column of Electoral Roll (enclosed herewith) will be considered for sending the User Id & Password required for casting of votes towards aforesaid Election. In case member finds that the first email Id will be different, in that case member should notify the relevant email id by 29<sup>th</sup> July, 2019, 18.00 hours.**

Thanking you,

Yours faithfully,

Sd/-

B. K. Roy

Executive Officer

For & on behalf of CAPEXIL

E-mail: [data@capexil.in](mailto:data@capexil.in)